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PERSONAL PROTECTION SPECIALIST (32E)

60 Hours

I. Administration and personal protection orientation -- 3 hours

A. Introduction

1. Job Description
 - a. Overview
 - b. Requirements
 - c. Duties & Responsibilities
2. Protective Philosophy
3. Proactive versus Reactive Operation

B. Conduct and Ethics

1. Professionalism and Integrity
2. Confidentiality
3. Client Selection and Conduct
4. Public Image
5. Cost Factors

C. Physical and Mental Preparation

1. Nutrition, Exercise, Rest
2. Career Challenges
3. New Reactive Priorities
4. Preparing Mentally for Protective Assignment

II. Applicable sections of the Code of Virginia and DCJS regulations -- 1 hour

- A. § 9.1-138 through § 9.1-150 of the Code of Virginia
- B. 6 VAC 20-171, Regulations Relating to Private Security Services
- C. Limits of Authority

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D. Weapons Issues and the Law

E. Review of Other Laws Pertinent to the Personal Protection Specialist

III. Assessment of threat and protectee vulnerability -- 8 hours

A. Specific Threat Analysis

1. Target Selection Methodology
 - a. Types of Threats
 - b. Motivation for Attack
2. Target Pinpointing through Surveillance
 - a. Effect of Attack
 - b. Accessibility
 - c. Vulnerability
 - d. Critical Need
 - e. Risk to Attacker

3. Intelligence Gathering by Attackers

B. Abduction and Assassination Studies

1. Specific Public and Private Cases
2. Methods of Surveillance and Target Study
3. Methods of Attack and Ambush
4. Failure Analysis

C. Surveillance Detection

1. Value of Detection
2. How to Spot Surveillance
 - a. Observation and Awareness
 - b. Collecting and Reporting Information Developed

D. Predictability Avoidance

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1. Route Planning
2. Schedule Variance
3. Daily Routine
4. Travel and Movement

E. Destructive Techniques and Ambush Scenarios

1. Introduction to Explosives
2. Typical Bomb Attacks
3. Ambush Location Evaluation
4. Threat and Assault Realities
5. Bomb Incident Management

F. Intelligence Gathering

1. Law Enforcement Liaison
2. Federal Agency Liaison
3. Corporate Information Sources
4. Public Information

IV. Legal authority and civil law -- 8 hours

A. Personal Protection Specialist Actions: The Constitution and the Bill of Rights

1. First Amendment
 - a. Dealing with the Press
 - b. Dealing with the Public
2. Fourth Amendment
3. Fifth Amendment
4. Sixth Amendment
5. Eight Amendment

B. Civil Law

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C. Criminal Law

D. Use of Force Guidelines

1. Levels of Force
2. Deadly Force
 - a. Ability
 - b. Opportunity
 - c. Jeopardy
3. Self Defense
4. Practical Alternatives and Diversions
5. Defensive Alternatives and Diversions
6. Cover and Evacuate
7. Primary Response to Protectee

E. Statutory Law

1. Review of Criminal Statutes
2. How These Laws Relate to the Personal Protection Specialist
3. Cooperation with Local Law Enforcement

F. Labor Law Issues

1. Employment Law
2. Labor Situations
3. Importance to the Personal Protection Specialist

V. Protective detail operations -- 28 hours

A. Security Advances

1. Pre-departure Preparations
2. Lodging Accommodations
3. Transportation Coordination

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4. Specific Site Surveys
 5. Coordination of Emergency Services and Local Intelligence
 - a. Law Enforcement
 - b. Fire and Rescue
 - c. Hospital
 6. International Travel Preparation
 - a. Border Issues
 - b. Health Issues
 - c. Cultural Issues
 - d. Protocol Issues
 - e. Terrorist Activity
 7. Detail Briefing
 - a. Major Contact Names and Numbers
 - b. Facility Floor Plans
 - c. Itineraries and Schedules
 - d. Post Assignments and Positioning
 - e. Emergency Plans
 8. Practical Advance Survey Exercises
- B. Protective Detail Organization
1. Personnel Selection
 2. Special Training
 3. Protective Equipment
 4. Policy and Protective Procedures
- C. Personal Protection Specialist Daily Operations
1. Understanding Overall Objectives

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- a. Intentional Injury
 - b. Unintentional Injury
 - c. Embarrassment
2. Formations, Positioning, Motorcades
 - a. High Profile
 - b. Low Profile
3. Types of Post Assignments
 - a. Interior
 - b. Perimeter
 - c. Checkpoint
 - d. Surveillance
4. Emergency Reaction Guidelines
 - a. Cover and Evacuate
 - b. Individual Tasking
5. Command Post Procedures
 - a. Vehicle Coordination
 - b. Manpower Coordination
 - c. Equipment Coordination
6. Vehicular Movements
 - a. Limousine and Follow Car
 - b. Larger Motorcades
7. Air Travel
 - a. Commercial Flight
 - b. Private and Charter
8. Varying Environments and Social Settings

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- a. Business
 - b. Recreational
 - c. Family
 - d. Media Attention
 - e. Crowds and Special Events
9. Protective Courtesies
- a. Familiarity with Protectee and Family
 - b. Spacing and Interaction
 - c. Professional Demeanor and Image

D. Practical Protection Exercises

- 1. Assault and Ambush Scenarios
- 2. Non-violent Confrontations
- 3. No Conflict Scenarios

VI. Emergency procedures -- 12 hours

A. Cardiopulmonary Resuscitation (CPR) 4 hours

All major areas to be instructed by a certified CPR instructor and tested through practical exercises and written examinations. Students must pass both practical and written examination as required for CPR certification.

B. Emergency First Aid 4 hours

The American Red Cross course. "Standard First Aid" consists of the following principal areas: rescue breathing, shock treatment/prevention, treating bleeding wounds, broken bones, burns, diabetes emergencies, seizures, heat and hypothermia emergencies.

C. Emergency Evacuation

- 1. Emergency Evacuation/Reaction Planning
 - a. Prior reconnaissance of travel routes, places and facilities to be visited
 - (1) Primary evacuation route for each location
 - (2) Alternate evacuation route(s)

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(3) Identification of alternate/emergency travel routes and modes

b. Responses to Emergency Situations

2. Continuous Situational Analysis

D. Emergency Relocation

1. Advance Site Selection

2. Location Options

3. Information Security

4. Security Procedures

5. Evacuation

(1) CPR

(2) Emergency first aid

(3) Defensive preparedness

VII. Performance evaluation -- Five practical exercises

VIII. Written examination